## **North Yorkshire County Council**

#### **Pension Board**

### 11 October 2018

## **Administration Report**

## 1. Purpose of the Report

To provide Pension Board members with an update on key initiatives undertaken by the administration team of the North Yorkshire Pension Fund.

#### 2. Breaches Log

Included at **Appendix 1** is the North Yorkshire Pension Fund's Breaches Log for review. There is one new entry relating to the Annual Benefit Statement exercise.

#### 3. Annual Benefit Statements

The majority of the 2018 Annual Benefit Statements have now been issued as follows:

Active statements: Issued 26,442 out of 30,563 = 86.52% Deferred statements: Issued 36,153 out of 36,242 = 99.76%

The 4,121 Active statements not issued are as a result of a number of reasons as follows:

2,399 – are as a result of incorrect year end data being supplied (2,000 CoYC, 399 NYCC)

1,721 – are as a result of either a calculation error or the record has been marked as not requiring a statement, i.e. because the member has not worked in that employment.

The 89 Deferred statements not issued are as a result of either a calculation error or the member not requiring a statement as their benefits are nil.

All these are now being investigated by the team and statements are being issued as the problems are corrected.

#### 4. Letter Review Project

Work has progressed with a suite of letters being developed for the Aggregation process. This means we now have 10 letters in the new format which have replaced 29 existing letters. We currently have a further 147 letters to develop but as can be seen the new letters will streamline and significantly reduce the suite of letters needed.

Unfortunately there has been a setback regarding letters due to the delivery of the new version of Altair, our administration platform, which has resulted in the new letters no longer working correctly. We are working with Heywoods to find a solution so we can move to the new version and still have letters that work correctly.

## 5. Employer Discretions Policy

Included at **Appendix 2** is the first draft of the revised employer discretions policy for review and comment.

The next stage is to work with our largest two employers to establish their discretions and ensure what has been developed works as expected. Once this has been confirmed the policy will be rolled out to all employers.

## 6. Pension Fund Committee Appendices

Included at **Appendix 3** are the attachments which formed part of the administration paper for the Pension Fund Committee. These have been included for completeness for Pension Board members who may not have access to them electronically.

## 7. Recommendation

- 7.1 That Pension Board members note the contents of this report.
- 7.2 That Pension Board members note the contents of the Breaches Log.
- 7.3 That Pension Board members provide feedback on the Employer Discretions Policy.

Phillippa Cockerill
Head of Pensions Administration
County Hall
Northallerton

02 October 2018 Background Papers - Nil

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Date	Category	Description of Breach	Cause of Breach	Effect of Breach & Wider Implications	Response to Breach	Referred to PFC	Referred to PR	Outcome of Referral to PFC & PB	Reported to Regulator	Progress	_	Progress
	Administration	Statutory deadline for issuing of Annual Benefit Statements not met for all eligible members	Large backlog meant we were unable to establish which category members should fall into at statement date. Year End queries still outstanding at issue date.	85.88% of Active members received a statement = 14.12% did not 94.51% of Deferred members received a statement = 5.49% did not	Large backlog means we do not yet know actual total eligible for a statement. Continue to reduce the backlog with targetted initiatives. Target is to have a controlled work throughput by end 2018. Continue to work through errors & queries & issue ABS' when able to. Introduce monthly returns for our 2 largest employers by end of 2018 so that errors can be identifed in real time rather than at year end.	14/09/2017	19/01/2018	Noted the position, no requirement to report. Creation of Breaches Log to record position.	N	30/11/2017		
		Statutory deadline for issuing Personal Savings Statements not met for all members	Human error	2 members received statements after the 6/10/2017 deadline. 192 manual calculations undertaken and 56 statements issued. 3.5% of members affected	Statements issued immediately. Process under review by team leader. Checklist created and process will be audited in 2018 to ensure checklist being used and process being robustly followed	22/02/2018	19/01/2018	PB - Noted the position, no requirement to report. PFC - Noted the position, no requirement to report.	N	30/04/2018	31/08/2018	30/09/2018
18/12/2017	Administration	Incorrectly paid trivial commutation to a member who has benefits with another fund and had not commuted those benefits	Human error		As soon as realised payment was unauthorised, informed member and reported to HMRC.  Awaiting confirmation of scheme tax liability.	22/02/2018	19/01/2018	PB - Noted the position, no requirement to report. PFC - Noted the position, no requirement to report.	N - Reported to HMRC			
31/08/2018		Statutory deadline for issuing of Annual Benefit Statements not met for all eligible members	Year End queries still outstanding at issue date.	86.52% of Active members received a statement = 13.48% did not 99.76% of Deferred members received a statement = 0.24% did not	Backlog has been reduced so in a better position regarding correct eligibility for statements.  Significant year end queries (2,399) have impacted statement production. Ers being chased for response.  Continue to work through errors & queries & issue ABS' when able to.  Viability of monthly returns being investigated		11/10/2018					

Name of School	Local Education Authority	Multi Academy Trust (MAT) Name	Conversion Date	Current Position
Easingwold School	NYCC	Outwood Grange Academies Trust	1.4.2018	Complete
Tadcaster Grammar School	NYCC	Star Multi Academy Trust	1.5.2018	Complete
Monk Fryston CofE VC School	NYCC	Star Multi Academy Trust	1.5.2018	Complete
Saxton CofE Primary School	NYCC	Star Multi Academy Trust	1.5.2018	Complete
Riverside CP School	NYCC	Star Multi Academy Trust	1.5.2018	Complete
York High School	COYC	South Bank MAT	1.5.2018	Complete
Hob Moor Oaks School	COYC	Ebor Academy Trust	1.5.2018	Complete
Hob Moor CP School	COYC	Ebor Academy Trust	1.5.2018	Complete
Sherburn Hungate CP School	NYCC	Star Multi Academy Trust	1.6.2018	Complete
South Milford CP School	NYCC	Star Multi Academy Trust	1.6.2018	Complete
Wheldrake with Thorgnaby CE School	COYC	South York Multi Academy Trust	1.7.2018	Complete
Appleton Roebuck Primary School	NYCC	Star Multi Academy Trust	1.7.2018	Complete
Kellington Primary School	NYCC	Star Multi Academy Trust	1.7.2018	Complete
Kirk Fenton Parochial CofE VC Primary School	NYCC	Star Multi Academy Trust	1.7.2018	Complete
All Saints CE Primary School	NYCC	Yorkshire Causeway Schools Trust	1.7.2018	Complete
Osbaldwick Primary School	COYC	Ebor Academy Trust	1.7.2018	Complete
Baldersby St James CoE Voluntary Controlled Primary School	NYCC deemed to be employer	Hope Learning Trust	1.9.2018	Actuarial calculations provided to Trust. Original conversion date was 1.4.18, conversion delayed until 1.9.2018
Ainderby Steeple CoE Primary School	NYCC	Dales Academies Trust	1.9.2018	In progress
Tadcaster East Community Primary School	NYCC	Ebor Academy Trust	1.9.2018	In progress

Name of School	Local Education	Multi Academy Trust (MAT)	Conversion	Current Position
	Authority	Name	Date	
Stakesby Community	NYCC	Enquire Learning Trust	1.9.2018	In progress
Primary School				
Braeburn Primary &	NYCC	Ebor Academy Trust	1.10.2018	Delayed from 1.9.2018. Will be progressed nearer the
Nursery School				time
Archbishop of York's CoE	COYC	South York Multi Academy Trust	1.11.2018	Delayed from 1.9.2018. Will be progressed nearer the
Junior School				time
Danesgate Community	COYC	South York Multi Academy Trust	1.1.2019	Will be progressed nearer the time
School				
George Pindar School	NYCC	Hope Learning Trust	1.1.2019	Will be progressed nearer the time
Graham School	NYCC	Hope Learning Trust	1.1.2019	Will be progressed nearer the time
Sherburn High School	NYCC	Star Multi Academy Trust	1.8.2019	Will be progressed nearer the time
Naburn CoE Primary	COYC	South York Multi Academy Trust	Not known	Delayed from 1.10.2018. Will be progressed nearer the
School				time
Lord Deramore's Primary	COYC	South York Multi Academy Trust	Not known	Delayed from 1.11.2018. Will be progressed nearer the
School				time
Fishergate Primary School	COYC	South York Multi Academy Trust	Not known	Delayed from 1.12.2018. Will be progressed nearer the
				time
Escrick CoE VC Primary	NYCC	South York Multi Academy Trust	Not known	Will be progressed when conversion date known
School		,		1 0
St Oswald's CE Primary	COYC	South York Multi Academy Trust	Not known	Will be progressed when conversion date known
School				
Elvington CoE Primary	COYC	South York Multi Academy Trust	Not known	Actuarial calculations provided based on conversion date
School		,		of 1.7.18. Conversion delayed, new date not yet known
Langton Primary School	NYCC	Evolution Schools Learning Trust	Not known	Original conversion date was 1.10.2016 but MAT advised
		9		it has been delayed. New date not yet known.
Thirsk School & Sixth	NYCC	Arete Learning Trust	Not known	Original conversion date was 1.2.2018. MAT has advised
Form College		3 121		no definite agreement in place at present

## **Admission Bodies** – 4 'in progress'

Name of Employer	Name of Contractor	Staff Transfer Date	Current Position
Pathfinder Multi Academy Trust (Clifton with Rawcliffe School)	ISS	27.7.2017	Complete
City of York Council (Poppleton Road CP School)	ISS	27.7.2017	Complete
Pathfinder Multi Academy Trust (Hempland Primary School)	ISS	27.7.2017	Complete
Pathfinder Multi Academy Trust (Tang Hall School)	ISS	27.7.2017	Complete
Forest of Galtres Anglican Methodist Primary School - academy in the Hope Learning Trust	Absolutely Catering Limited	1.4.2018	Complete
City of York Council  Copmanthorpe County Infant/Junior School  Dunnington C E Primary School  Elvington C E Primary School  Fishergate Primary School  Lord Deramore's Primary School  Our Lady Queen of Martyrs Primary School  St George's Primary School  St Wilfrid's R C Primary School)	Caterlink	27.7.2017	Complete
Ebor Academy Trust Camblesforth Community Primary School	Hutchison Catering Ltd	1.4.2018	Complete
Ebor Academy Trust (Filey Infants school)	Hutchison Catering Ltd	1.4.2018	Complete
Manor CE Academy (Hope Learning Trust)	Hutchison Catering Limited	20.7.2018	Complete
City of York Council (Short breaks for adults with learning disabilities)	Lifeways	1.8.2018	Complete
City of York Council	York Mind	1.9.2018	Draft admission agreement provided
Yorkshire Coast Homes		TBC	Possible merger with Coast & Country Housing Ltd. Working with the Fund's lawyers to determine options available.

Name of Employer	Name of Contractor	Staff Transfer Date	Current Position
City of York Council (Haxby Hall Care Home)	Contract not awarded yet	18.12.2018	Future Service Rate provided, admission agreement will be progressed nearer the time
Barlby High School (Hope Learning Trust)	Hutchison Catering Ltd	1.4.2019	Will be progressed nearer the time

# Exiting Employers – 5

Name of Employer	Date exited the Fund
Joseph Rowntree Charitable Trust	31.12.17.
Superclean Services Limited	16.7.17
Be Independent	TUPE transferring back to the City of York Council wef 1.8.18. Exit calculation will be requested at that time
York Arts Education (Community Interest Company)	Only two members, last one left 31.3.2018. Exit calculation required. Waiting for members to decide on course of action with benefits before an exit calculation can be requested.
OCS Group UK Limited	Only one member who left 31.3.17 (only told March 18), TUPEd to SecuriGroup. Contacted the City of York Council to find out if member has been offered a 'broadly comparable' scheme as the new contractor hasn't requested admission body status

Employer	Date received	Number of EE's on File	Charging Total		Minor Iss	ues	Major Issues				
				Missed Deadline	Incorrect Formatting	Missing or Incorrect Data	Missing Return for Active Members	Missing Reason for Pay Increase or Decrease	Missing Starter Forms	Missing Leaver Forms	
North Yorkshire County Council	01/06/2018	24359	£500.00	£500.00	work not final	ised					
City of York Council	22/06/2018	5041	£10,625.00	£400.00	£0.00	£0.00	£1,565.00	£7,585.00	£280.00	£795.00	
NY Chief Constable	19/06/2018	1300	£1,145.00	£200.00	£35.00	£25.00	£90.00	£335.00	£335.00	£125.00	
Harrogate Borough Council	30/04/2018	1281	£190.00	£0.00	£0.00	£0.00	£55.00	£25.00	£40.00	£70.00	
Scarborough Borough Council	27/04/2018	641	£25.00	£0.00	£5.00	£0.00	£5.00	£10.00	£5.00	£0.00	
York St John University	30/04/2018	578	£240.00	£0.00	£0.00	£0.00	£55.00	£50.00	£115.00	£20.00	
York College	30/04/2018	549	£380.00	£0.00	£5.00	£0.00	£150.00	£10.00	£155.00	£60.00	
Yorkshire Causeway ST	25/04/2018	524	£135.00	£0.00	£0.00	£0.00	£90.00	£10.00	£15.00	£20.00	
Hambleton District Council	10/05/2018	512	£385.00	£100.00	£0.00	£0.00	£205.00	£0.00	£80.00	£0.00	
Pathfinder MAT	24/04/2018	478	£540.00	£0.00	£5.00	£0.00	£85.00	£205.00	£145.00	£100.00	
Askham Bryan College	27/04/2018	474	£875.00	£0.00	£30.00	£75.00	£150.00	£130.00	£325.00	£165.00	
Red Kite Learning Trust	27/04/2018	465	£225.00	£0.00	£0.00	£0.00	£35.00	£0.00	£130.00	£60.00	
Selby District Council	14/05/2018	320	£185.00	£100.00	£0.00	£0.00	£40.00	£5.00	£20.00	£20.00	
York Museums & Gallery Trust	02/07/2018	310	£405.00	£100.00	£5.00	£0.00	£110.00	£5.00	£35.00	£150.00	
Craven College	30/04/2018	273	£120.00	£0.00	£0.00	£0.00	£10.00	£25.00	£80.00	£5.00	
Craven District Council	27/04/2018	269	£200.00	£0.00	£0.00	£5.00	£60.00	£15.00	£80.00	£40.00	
New NY PCC	29/05/2018	255	£285.00	£100.00	£0.00	£0.00	£50.00	£40.00	£45.00	£50.00	
Richmondshire District Council	07/04/2018	253	£260.00	£0.00	£10.00	£15.00	£70.00	£10.00	£95.00	£60.00	
Ryedale District Council	30/05/2018	237	£270.00	£100.00	£0.00	£0.00	£25.00	£30.00	£90.00	£25.00	
South Bank Multi Academy Trust	23/04/2018	218	£160.00	£0.00	£5.00	£5.00	£40.00	£40.00	£45.00	£25.00	
Elevate MAT	20/04/2018	211	£80.00	£0.00	£0.00	£0.00	£0.00	£0.00	£80.00	£0.00	
All Saints	17/05/2018	202	£505.00	£100.00	£0.00	£0.00	£0.00	£0.00	£370.00	£35.00	
Dales Acadamies Trust	11/04/2018	165	£170.00	£0.00	£0.00	£0.00	£70.00	£55.00	£10.00	£35.00	
North Yorkshire Fire & Rescue Service	10/05/2018	149	£155.00	£100.00	£0.00	£0.00	£15.00	£0.00	£0.00	£40.00	
North York Moors National Park	25/04/2018	142	£35.00	£0.00	£0.00	£0.00	£0.00	£5.00	£30.00	£0.00	
Yorkshire Dales National Park	24/04/2018	142	£50.00	£0.00	£10.00	£15.00	£0.00	£10.00	£15.00	£0.00	
Robert Wilkinson Academy Trust	06/08/2018	138	£100.00	£100.00	work not final	_					
Selby College	20/04/2018	135	£80.00	£0.00	£5.00	£0.00	£25.00	£10.00	£25.00	£15.00	
YCAT	15/05/2018	133	£240.00	£100.00	£0.00	£0.00	£20.00	£0.00	£85.00	£35.00	
Yorkshire Coast Homes	15/05/2018	120	£110.00	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10.00	
York Libaries & Arc's	30/05/2018	114	£240.00	£100.00	£35.00	£20.00	£20.00	£0.00	£35.00	£30.00	
South York MAT	30/05/2018	110	£100.00	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
The Woodlands Academy	25/04/2018	98	£40.00	£0.00	£0.00	£0.00	£10.00	£15.00	£5.00	£10.00	
Rossett School		94	£190.00	£0.00	£5.00	£10.00	£25.00	£15.00	£95.00	£40.00	
Manor CE School	30/05/2018	93	£275.00	£50.00	£25.00	£0.00	£0.00	£0.00	£155.00	£45.00	
Bishop Wheeler Academy Trust	30/04/2018	93	£260.00	£0.00	£5.00	£10.00	£5.00	£5.00	£125.00	£110.00	
Huntington School	12/04/2018	93	£10.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10.00	£0.00	
Ringway	26/04/2018	88	£15.00	£0.00	£0.00	£0.00	£0.00	£15.00	£0.00	£0.00	
Scalby Learning Trust	30/05/2018	85	£155.00	£50.00	£5.00	£0.00	£50.00	£0.00	£40.00	£10.00	
Yorkshire Endeavour LAT	11/05/2018	83	£55.00	£50.00	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	
South Craven School	27/04/2018	78	£95.00	£0.00	£5.00	£5.00	£5.00	£50.00	£20.00	£10.00	
Stokesley School from ESS	28/04/2018	73	£90.00	£0.00	£0.00	£0.00	£20.00	£25.00	£25.00	£20.00	
Richmond School	28/04/2018	71	£110.00	£0.00	£0.00	£0.00	£90.00	£0.00	£0.00	£20.00	

Employer	Date received	Number of EE's on File	Charging Total	14111101 133			Major Issues				
				Missed Deadline	Incorrect Formatting	Missing or Incorrect Data	Missing Return for Active Members	Missing Reason for Pay Increase or Decrease	Missing Starter Forms	Missing Leaver Forms	
Scarborough 6th Form College	13/06/2018	68	£165.00	£50.00	£25.00	£15.00	£10.00	£45.00	£20.00	£0.00	
Haxby Road Primary ( Ebor Trust )	19/07/2018	66	£170.00	£50.00	£0.00	£0.00	£50.00	£0.00	£45.00	£25.00	
Norton College	30/05/2018	64	£155.00	£50.00	£25.00	£5.00	£20.00	£10.00	£40.00	£5.00	
Skipton Girls High School	24/04/2018	63	£120.00	£0.00	£0.00	£10.00	£5.00	£15.00	£80.00	£10.00	
Veritau Ltd	11/05/2018	61	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Ripon College	14/05/2018	61	£155.00	£50.00	£5.00	£15.00	£5.00	£5.00	£25.00	£50.00	
Poppleton Ousebank School	30/05/2018	59	£165.00	£50.00	£5.00	£0.00	£5.00	£0.00	£60.00	£45.00	
Barlby High School	30/05/2018	55	£110.00	£50.00	£15.00	£0.00	£5.00	£0.00	£30.00	£10.00	
Greenwich Leisure Ltd	14/06/2018	54	£55.00	£50.00	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	
Harrogate High School Academy	24/04/2018	53	£120.00	£0.00	£15.00	£10.00	£30.00	£30.00	£25.00	£10.00	
SLM Ltd Scarborough Leisure	01/05/2018	50	£205.00	£50.00	£15.00	£10.00	£35.00	£5.00	£85.00	£5.00	
East Whitby Academy	25/04/2018	50	£40.00	£0.00	£5.00	£0.00	£0.00	£0.00	£35.00	£0.00	
Selby Educational Trust	11/05/2018	49	£75.00	£50.00	£0.00	£0.00	£0.00	£0.00	£20.00	£5.00	
Be Independent	01/05/2018	46	£65.00	£50.00	£0.00	£0.00	£0.00	£5.00	£0.00	£10.00	
Vale of York Academy	30/05/2018	46	£210.00	£50.00	£25.00	£0.00	£35.00	£15.00	£55.00	£30.00	
Stokesley Primary Academy	25/04/2018	43	£125.00	£0.00	£25.00	£0.00	£5.00	£25.00	£25.00	£45.00	
Brayton Academy	24/04/2018	41	£30.00	£0.00	£0.00	£0.00	£0.00	£5.00	£20.00	£5.00	
Staynor Hall Academy	04/07/2018	40	£90.00	£50.00	£15.00	£0.00	£10.00	£0.00	£15.00	£0.00	
Roseberry Academy	25/04/2018	39	£90.00	£0.00	£5.00	£0.00	£0.00	£5.00	£70.00	£10.00	
Ebor Academy Filey	31/05/2018	39	£125.00	£50.00	£25.00	£0.00	£30.00	£0.00	£20.00	£0.00	
Huntington Primary School	15/05/2018	38	£110.00	£50.00	£0.00	£0.00	£0.00	£0.00	£60.00	£0.00	
University of Hull	17/04/2018	35	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Ralph Butterfied School	15/05/2018	35	£75.00	£50.00	£0.00	£0.00	£0.00	£0.00	£25.00	£0.00	
ISS Mediclean Ltd	30/04/2018	30	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
The Skipton Academy	20/04/2018	30	£15.00	£0.00	£0.00	£0.00	£5.00	£10.00	£0.00	£0.00	
Hookstone Chase Primary	24/04/2018	30	£55.00	£0.00	£0.00	£5.00	£15.00	£30.00	£0.00	£5.00	
Burton Green Academy	30/05/2018	30	£155.00	£50.00	£20.00	£10.00	£10.00	£0.00	£35.00	£30.00	
Thomas Hinderwell Primary Academy	24/04/2018	29	£25.00	£0.00	£5.00	£0.00	£0.00	£15.00	£5.00	£0.00	
Forest of Galtres School	30/05/2018	29	£130.00	£50.00	£5.00	£0.00	£40.00	£0.00	£10.00	£25.00	
Park Grove Primary School	31/05/2018	29	£90.00	£50.00	£5.00	£0.00	£10.00	£0.00	£5.00	£20.00	
Filey CE Nurs & Inf Academy	31/05/2018	25	£150.00	£50.00	£5.00	£0.00	£75.00	£0.00	£20.00	£0.00	
Tockwith C of E Primary School	31/05/2018	23	£70.00	£50.00	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Greystone CP School	14/05/2018	23	£75.00	£50.00	£15.00	£5.00	£5.00	£0.00	£0.00	£0.00	
Camblesforth CP School		22	£140.00	£50.00	£25.00	£0.00	£0.00	£10.00	£0.00	£55.00	
Human Support Group Limited	30/04/2018	18	£65.00	£0.00	£40.00	£10.00	£0.00	£5.00	£0.00	£10.00	
Brotherton & Byram	02/07/2018	18	£90.00	£50.00	£10.00	£5.00	£5.00	£5.00	£10.00	£5.00	
Scarborough UTC	01/05/2018	15	£60.00	£50.00	£5.00	£5.00	£0.00	£0.00	£0.00	£0.00	
Enterprise	15/05/2018	13	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Selby Town Council	27/04/2018	12	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Sheffield International Venues.	13/06/2018	12	£80.00	£50.00	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	
New Park Primary	24/04/2018	12	£15.00	£0.00	£0.00	£0.00	£0.00	£5.00	£5.00	£5.00	
Fulford Parish Council	16/03/2018	10	£15.00	£0.00	£5.00	£10.00	£0.00	£0.00	£0.00	£0.00	
Richmondshire Leisure Trust	05/04/2018	10	£10.00	£0.00	£5.00	£0.00	£0.00	£5.00	£0.00	£0.00	

Employer	Date received	Number of EE's on File	Charging Total	Willion 133dc3			Major Issues				
				Missed Deadline	Incorrect Formatting	Missing or Incorrect Data	Missing Return for Active Members	Missing Reason for Pay Increase or Decrease	_	Missing Leaver Forms	
Housing and Care 21	03/04/2018	9	£10.00	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Cater link Limited		9	£0.00	£0.00	Return not ye	t received					
Skipton Town Council	18/07/2018	8	£55.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5.00	
Mellors	12/04/2018	8	£25.00	£0.00	£5.00	£0.00	£10.00	£5.00	£0.00	£5.00	
City of York Trading Ltd	30/04/2018	8	£5.00	£0.00	£0.00	£0.00	£0.00	£5.00	£0.00	£0.00	
abm catering limited	03/05/2018	8	£65.00	£50.00	£10.00	£0.00	£5.00	£0.00	£0.00	£0.00	
The Grove Academy	18/04/2018	8	£20.00	£0.00	£0.00	£10.00	£0.00	£5.00	£0.00	£5.00	
Ripon City Council	01/05/2018	7	£75.00	£50.00	£15.00	£5.00	£5.00	£0.00	£0.00	£0.00	
Foss (2008) Internal Drainage Board	21/03/2018	7	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Northallerton Town Council	11/04/2018	7	£15.00	£0.00	£5.00	£10.00	£0.00	£0.00	£0.00	£0.00	
Chartwells Compass	15/05/2018	7	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Dolce Ltd	10/04/2018	7	£30.00	£0.00	£5.00	£0.00	£20.00	£0.00	£0.00	£5.00	
Bulloughs Cleaning Ltd	27/04/2018	7	£20.00	£0.00	£0.00	£0.00	£15.00	£0.00	£5.00	£0.00	
Hutchison Catering Ltd	25/04/2018	6	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Whitby Town Council	11/04/2018	5	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Wigan Leisure & Culture Trust	11/04/2018	5	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Great Smeaton Primary School	23/04/2018	5	£10.00	£0.00	£5.00	£0.00	£0.00	£0.00	£5.00	£0.00	
Consultant Cleaners Ltd	12/04/2018	5	£10.00	£0.00	£5.00	£5.00	£0.00	£0.00	£0.00	£0.00	
Make It York	19/04/2018	5	£20.00	£0.00	£5.00	£15.00	£0.00	£0.00	£0.00	£0.00	
Welcome to Yorkshire	03/05/2018	4	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Grosvenor Fac Man	12/04/2018	4	£15.00	£0.00	£5.00	£0.00	£5.00	£5.00	£0.00	£0.00	
Lifeways Community Care Ltd	10/04/2018	4	£20.00	£0.00	£10.00	£5.00	£0.00	£0.00	£0.00	£5.00	
Independent Cleaning Services Ltd	08/05/2018	4	£70.00	£50.00	£5.00	£5.00	£0.00	£0.00	£0.00	£10.00	
Gough & Kelly Ltd	14/05/2018	4	£75.00	£50.00	£0.00	£5.00	£0.00	£20.00	£0.00	£0.00	
Nun Monkton School	26/04/2018	4	£15.00	£0.00	£10.00	£5.00	£0.00	£0.00	£0.00	£0.00	
Filey Town Council	01/05/2018	3	£65.00	£50.00	£15.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Sutton in Craven Parish Council	12/04/2018	3	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Norton on Derwent Town Council	12/04/2018	3	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Knaresborough Town Council	19/04/2018	3	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Tadcaster Town Council	27/03/2018	3	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Malton Town Council	27/03/2018	3	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Haxby Town Council	12/03/2018	3	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Elite	07/08/2018	3	£50.00	£50.00	work not final	lised					
Veritau North Yorkshire	30/04/2018	3	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Align Property Partners Ltd	18/05/2018	3	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Great Ayton Parish Council	11/04/2018	2	£15.00	£0.00	£5.00	£10.00	£0.00	£0.00	£0.00	£0.00	
Northallerton & Romanby Bur. bd	11/04/2018	2	£25.00	£0.00	£10.00	£10.00	£0.00	£0.00	£0.00	£5.00	
Pickering Town Council	18/04/2018	2	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Easingwold Town Council	04/04/2018	2	£5.00	£0.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	
Superclean	22/02/2018	2	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Churchill Security Solutions	30/04/2018	2	£20.00	£0.00	£0.00	£5.00	£15.00	£0.00	£0.00	£0.00	
Catering Academy Ltd		2	£0.00	£0.00	Return not ye						
Sanctury Housing	30/04/2018	2	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00	

Employer	Date received	Number of EE's on File	Charging Total	Minor Issues			Major Issues			
				Missed Deadline	Incorrect Formatting	Missing or Incorrect Data	Missing Return for Active Members	Missing Reason for Pay Increase or Decrease	Missing Starter Forms	Missing Leaver Forms
Caterservice Limited	20/04/2018	2	£25.00	£0.00	£5.00	£20.00	£0.00	£0.00	£0.00	£0.00
York Arts Education	15/05/2018	2	£55.00	£50.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
Absolutely Catering Limited	05/06/2018	2	£55.00	£50.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
York Archaeological Trust Ltd	05/04/2018	1	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
Glusburn Parish Council	22/05/2018	1	£70.00	£50.00	£10.00	£10.00	£0.00	£0.00	£0.00	£0.00
Ainsty (2008) Internal Drainage Board	21/03/2018	1	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
Vale of Pickering IDB	25/04/2018	1	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Richmond Town Council	18/04/2018	1	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
Humanby Parish Council	05/04/2018	1	£15.00	£0.00	£0.00	£15.00	£0.00	£0.00	£0.00	£0.00
Springfield Home Care Services Ltd.	18/04/2018	1	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
Northern Care	29/05/2018	1	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sewell Facilities Management	20/04/2018	1	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Streamline Taxis	20/03/2018	1	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Schools Plus Limited	09/04/2018	1	£10.00	£0.00	£5.00	£5.00	£0.00	£0.00	£0.00	£0.00
The Wilberforce Trust	26/04/2018	1	£5.00	£0.00	£5.00	£0.00	£0.00	£0.00	£0.00	£0.00
		TOTAL	S £25,350.00	£4,500.00	£830.00	£445.00	£3,730.00	£9,025.00	£4,105.00	£2,715.00